

Dues Payment Instructions

Your Dues Are Due...

Staff Employees - The current month's union dues are due on or before the 15th day of every month.

Non-Staff, Freelance, Casual and Temporary Employees - The previous month's union dues are due on or before the 15th day of the current month.

About Your Union Dues

BASE DUES are \$12.00 per month. WORKING DUES are 1.25% of gross earnings or the designated minimum, whichever is greater. The combination of both BASE & WORKING DUES are required monthly even if you did not work or were not hired by an employer in Local #45's jurisdiction.

Honorary Withdrawal is an option for IBEW members who retire, take a leave of absence, complete a temporary work assignment or will no longer accept employment in IBEW jurisdiction. Please call the union office on how to apply for an Honorary Withdrawal.

Your Working Dues and how to calculate them

Your working dues are 1.25% of your gross earnings **or** the Designated Minimum, **whichever is greater**. You may calculate your working dues by applying the following formulas:

If you are a non-staff employee hired by CBS/KCBS, KCAL-Channel 9 or Fox Sports and your earnings are between \$0 and \$1600 per month, The designated minimum is \$20.00 per month and should be entered in line 2 of the Dues Payment worksheet.

If you are a non-staff employee **not** hired by CBS/KCBS, KCAL-Channel 9 or Fox Sports and your earnings are between \$0 and \$448 per month, The designated minimum is \$5.60 per month and should be entered in line 2a of the Dues Payment worksheet.

Staff employees with a consistent weekly pay rate should calculate their working dues as follows:

- A. Enter your weekly pay rate..... **A.** _____
- B. Multiply that rate by 52 and enter that amount here..... **B.** _____
- C. Divide the amount from line B by 12, enter that amount here..... **C.** _____
- D. Multiply the amount from line C by 1.25% and enter the amount here..... **D.** _____
This amount is your WORKING DUES and should be entered on line 2b of the Dues Payment Worksheet.

Non-Staff, Freelance, Casual or Temporary employees with wages that vary from month to month should compute their working dues as follows:

- A. Obtain all paycheck stubs and receipts for the previous months basic earnings and add them to get your Gross Earnings. Enter that amount on line 2c of the dues Payment worksheet and enter that amount here..... **A.** _____
- B. Multiply the amount from line A by 1.25% and enter the amount here..... **B.** _____
This amount is your WORKING DUES and should be entered on line 2d of the Dues Payment Worksheet.

Non-Staff, Freelance, Temporary and Casual employees are required to provide copies of paycheck stubs and/or receipts with your payment. Failure to provide proof of earnings will result in a charge of the maximum rate amount for Working Dues under the current contract with your employer.

Remitting Your Dues Payment

Remit the dues Payment Worksheet along with your check or money order to:

Local Union #45, IBEW
6255 Sunset Blvd., Suite 721
Hollywood, California 90028

To Obtain Additional Information

If you have additional questions about your union dues requirements or the procedure for paying your union dues, please consult any shop steward or contact the Local 45 Union Office at (323) 851-5515 or toll-free at (800) 332-2983.

Remember that paying your union dues accurately and on-time is your responsibility. The Union Office does not send monthly bills to members.

Dues Payment Worksheet

PRINT NAME		CARD # OR SSN	
ADDRESS			
CITY		STATE	ZIP CODE
PHONE NUMBER		PAGER NUMBER	
YOUR EMPLOYER(S)			

Period	Current Month/Year of Payment	▶	/20
Base Dues	1 Base Dues: \$12.00 per month (see instructions)	1	
	1a Past Base Dues (itemize on back)	1a	
	1b Add lines 1 and 1a. This is your Total Base Dues.		▶ 1b
Working Dues	2 For Non-Staff Employees hired by CBS/KCBS, KCAL-Channel 9 and Fox Sports whose earnings are between \$0 and \$1600 per month, the designated minimum is \$20.00	2	
	2a For Non-Staff Employees not hired by CBS/KCBS, KCAL-Channel 9 and Fox Sports whose earnings are between \$0 and \$448 per month, the designated minimum is \$5.60	2a	
	2b Staff Employees with a consistent weekly rate, enter working dues amount here (see instructions)	2b	
	2c Non-Staff/Freelance/Temporary Employees with wages that vary from month to month, enter Gross Earnings	2c	
	2d Non-Staff/Freelance/Temporary Employees multiply the amount on line 2c by the working dues rate of 1.25%	2d	1.25%
	2e For non-staff employees paying designated minimums, enter amount in line 2 and 2a. For staff employees, enter amount in line 2b. For non-staff/freelance/temporary employees, multiply 2c by 2d. Enter that amount here. This is your Total Working Dues.		▶ 2e
Other Fees	3 Administrative Service Fees	3	
	3a Late Fees	3a	
	3b Returned Check Fees	3b	
	3c Other Fees (itemize on back)	3c	
	3d Add lines 3, 3a, 3b, and 3c. These are your Other Fees.		▶ 3d
Amount You Owe	4 Add lines 1c, 2e and 3d. This is your Total Dues Payment. (see instructions for complete payment details)		▶ 4

Sign Here

I declare that the information contained on this worksheet is true, correct and accurately lists all amounts and sources of income I have received for the period indicated while working under in IBEW jurisdiction and/or contract.

Your signature _____ Date _____

Please return this sheet, along with your remittance by the 15th of the current month to:

Local Union #45, IBEW
 6255 Sunset Blvd., Suite 721
 Hollywood, California 90028
 (323) 851-5515 FAX (323) 466-1793